

ANNEXURE V

**JOINT AFFIDAVIT BY PARENT / GUARDIAN AND STUDENT
(This matter has to be typed on a non-judicial stamp paper of ₹20)**

Mr. / Mrs. / Ms..... (Full name of parent / guardian) father / mother / guardian of Ms..... (student) with application / registration number....., have been admitted to..... (Name of the Program), VIT University, Chennai.

Rules and Regulations of Ladies Hostel

DAY	IN-TIME	
INSTRUCTIONAL DAYS	MAIN GATE	HOSTEL GATE
	6.00 pm	7.00 pm

1. Students have to record their attendance everyday between 7:30pm – 8:30 pm in the biometric machines without fail.
2. Students should stay only in the room allotted to them. Staying in other rooms is not permitted.
3. The room which is allotted to the student is not permanent; if necessary, we may change the room according to the hostel maintenance convenience.
4. Any physical / mental harassment towards fellow students including ragging, quarrelling, using abusive language and violent behaviour is punishable.
5. Smoking is strictly prohibited and punishable (as per the code of norms) inside the Hostel premises and University campus.
6. Hostel is meant for facilitating studies. Therefore, silence should be maintained especially from 9.00 pm to 6.00 am. Students should not disturb other students by conducting parties, playing music, talking loudly over mobile phones, etc.,
7. Multi-Level Marketing (MLM) and gambling in any form including playing cards in the hostels is prohibited.
8. Playing On-line games by disturbing hostel peaceful environment is strictly prohibited.
9. Students found entering the University/Hostel premises under the influence of alcohol or induce others to consume alcohol, will be suspended for one semester. If a student is found consuming / possessing (even empty bottles) liquor inside the University /Hostel premises, the student will be suspended for one year.
10. If narcotics or related substances are found in any room, all the students staying in that room will be expelled from the University. Students who consume/ trade/ possess narcotics inside/outside the hostel shall be expelled from the University. Abuse of any chemicals is strictly prohibited.
11. Anyone causing damage to the hostel property will be penalized suitably.
12. Hostel students should not bring any day-scholar or ex-VITian or non-VITian inside the hostel premises.
13. If a student is going out for an overnight stay, she should obtain prior permission before leaving the hostel as per procedure. Violation of this is punishable as per norms.
14. Hostellers are not allowed to keep or use any kind of motor vehicles inside or outside campus. However, bicycle can be used.
15. Students in the hostel are not allowed to keep air coolers, musical instruments and cassette record players, Electric fan, TV, electric iron box, power extension box, kettle or any other electrical equipment/gadgets. Unauthorized possession will lead to confiscation of the goods. Cooking in the rooms is strictly not permitted (for fire safety reasons).

16. Students are personally responsible to safeguard their belongings. Students are advised not to keep large amounts of cash or valuables like gold, costly wristwatch, expensive jewellery etc., in their rooms. Student must lock the cupboard and their room when they leave the room.
17. Due to safety issue, all students who are 60km away from the campus should stay in the VIT-Hostel only. Staying in external Hostels / Rented houses with friends is not allowed under any circumstances.
18. Leaving the hostel is permitted only after receiving the approval message/mail from the parents/ local guardian (Local Guardian must be enrolled in the Hostel Office priorly with the approval of Parents). On return, signature from the parents/ local guardian is must.
19. Students will be permitted to go on leave to Home town / Local guardian's place only twice in a month after parents / proctor approval.
20. Students will not be permitted to stay in the hostels during vacation period, unless they have academic assignments.
21. Students planning to stay back during summer semester at hostels should pay the summer semester fees.
22. Girl students will be permitted to go out from the hostel premises only with the decent dress as per norms.
23. The parent/guardian should report in person as and when called by the hostel officials. No other friends/relatives will be entertained.
24. The parents/guardian is expected to raise their issues/concerns to the respective in-charge or proctor by referring to the university's official website.

PERSONAL SECURITY BOND AND LOCAL GUARDIAN DETAILS

(This matter has to be typed on a non-judicial stamp paper of ₹20)

I, Mr./Mrs. -----, Aged----- years, address-----
--- parent/guardian of Ms. -----studying ----- programme in VIT University, Chennai, TN and
staying in Ladies Hostel, hereby authorize the University to allow my ward to go out from the campus with proper
prior intimation to the authorities concerned while studying at the University. I undertake full responsibility for all her
actions whilst she goes out of the Hostel / University Campus any time with or without permission of the hostel
authorities. Further, I/ We authorize, Mr./Mrs.-----, aged----- years, address-----
-----, as the LOCAL GUARDIAN of my
daughter/ward. She may avail leave and go to the above mentioned LOCAL GUARDIAN’s place as per the approved leave
regulations of VIT University.

KNOW ALL MEN that we Mr./Ms.------(Student), admitted to ----- programme
with Reg. No. ----- for the academic years in VIT University, Mr./Mrs.------(parent/guardian) bind
ourselves jointly and severally to the VIT University, Chennai ,TN, for the prudent behaviour of Mr./Ms. -----
---(Students) during his/her studies in VIT University, Chennai, Tamil Nadu.

AND WHEREAS the said Mr./Ms. ------(Student) has been called upon to furnish personal security
bond to VIT University, Chennai, Tamil Nadu indemnifying the University against all loss and/or damage to the property, of
the VIT University, that might be caused by reason of any misbehaviour and/or malpractice of Mr./Ms.-----
------(Student) during the course of his/her studies as a prudent student. AND WHEREAS the said VIT University, Chennai,
Tamilnadu has called upon the said Mrs./Ms.------(Student) and Mr./Mrs. -----Parent/
Guardian to execute a personal bond with two sureties to that effect.

The student and the parent hereby undertake to indemnify and keep the VIT University indemnified from all and every such
loss and/or damage caused to the property of the University from any act of the said student in the course of his/her studies
within 15 days of notice of such damage or loss caused and the University shall be at liberty to recover the loss along with 36
% interest per annum if such damage or loss caused is not made good within 15 days thereof. PROVIDED ALWAYS that this
bond shall cease soon after the completion of the studies of the student Mr./Ms----- in this VIT University,
Chennai, Tamilnadu.

IN WITNESS to the above written bond and to all terms and conditions herein before contained the assigned hereunder this ---
-----day of----- (month and year)

SURETIES

We the sureties undertake to make good the loss caused to the University by the above student, if they fail to make good the
loss caused in time.

I Name: Designation / Profession: Address:

II Name: Designation / Profession : Address:

I/ we have read and understood the specified Rules and Regulations of VIT Ladies Hostel and agree to obey by the rules.

1. Signature of the Student

2. Signature of the Parent/Guardian

Name:.....

Name:.....

Application No:.....

OATH COMMISSIONER / ADVOCATE AND NOTARY PUBLIC