

## Online Skills Upgradation Program for Staff Members

	GROUP 1		GROUP 2	
Date	10 am to 11.30 am	11.30 am to 1 pm	2 pm to 3.30 pm	3.30 pm to 5 pm
27-04-2020	Microsoft Word & PowerPoint <b>Dr. Velmathi, Prof. J. Balaji &amp; Dr.M.Jagannath</b>	Basic & Advanced Microsoft Excel and Microsoft Outlook <b>Dr. P. S. Nithyadarsini &amp; Dr. Neela Narayanan</b>	Microsoft Word & PowerPoint <b>Dr. Velmathi, Prof. J. Balaji &amp; Dr.M.Jagannath</b>	Basic & Advanced Microsoft Excel and Microsoft Outlook <b>Dr. P. S. Nithyadarsini &amp; Dr. Neela Narayanan</b>
28-04-2020	Basic & Advanced Microsoft Access <b>Dr. V. Viswanathan</b>	Adobe Photoshop/Corel Draw/Animation Tools <b>Dr. J. Priyadarshini</b>	Basic & Advanced Microsoft Access <b>Dr. V. Viswanathan</b>	Adobe Photoshop/Corel Draw/Animation Tools <b>Dr. J. Priyadarshini</b>
29-04-2020	Document Management Software - Latex & Libreoffice <b>Dr. P. Vanchinathan</b>	AutoCAD <b>Prof. K. Karthikeyan</b>	Document Management Software - Latex & Libreoffice <b>Dr. P. Vanchinathan</b>	AutoCAD <b>Prof. K. Karthikeyan</b>
30-04-2020	CNC Programming <b>Dr. Giridharan</b>	CNC Programming <b>Dr. Giridharan</b>		
02-05-2020	Staad Pro V8i <b>Prof. Senthil Pandian</b>	Feedback from Participants (11.30 am to 11.45 am) Online Backup Tools like Dropbox/Gdrive & OneDrive (11.45 am to 1 pm) <b>Dr. S. V. Nagaraj</b>	Staad Pro V8i <b>Prof. Senthil Pandian</b>	Feedback from Participants (3.30 pm to 3.45 pm) Online Backup Tools like Dropbox/Gdrive & OneDrive (3.45 pm to 5 pm) <b>Dr. S. V. Nagaraj</b>