



**Vellore Institute of Technology,
Chennai – 600 127, Tamilnadu, India**

NOTICE INVITING TENDERS

Tender No. VITCC/NTTM -01/2025-26/02

Date: 27.03.2026

VIT Chennai invites Tender in Two Bid Systems (Technical and Commercial) from Resourceful and Reliable Suppliers/Vendors for the Supply and Installation of Equipment's/Machines for NTTM (Government of India), Funded Project.

Interested may view and download detailed tender documents from the university website <https://vit.ac.in>. Tender can be submitted on or before due date along with necessary documents submitted in hard copy in sealed cover to Vellore Institute of Technology, Chennai – 600 127, Tamil Nadu.



Pro Vice Chancellor

Dr. T. Thyagarajan
Pro Vice-Chancellor
Vellore Institute of Technology
Vandalur-Kelambakkam Road,
Chennai - 600 127.

BID DOCUMENT

Notice Inviting Tender No.	VITCC/NTTM -01/2025-26/02
Name of the Work	Supply, Installation, Commissioning and Testing the following Equipment's / Machines: <ol style="list-style-type: none"> 1. Seam Fatigue Tester 2. Coating and Laminating Machine
Other Terms (Vendor has to submit the required documents after installation)	<ol style="list-style-type: none"> 1. Knowledge transfer and training should be provided to the faculty. 2. Include the machine/equipment instruction manual (in English) and the circuit/block diagram in English. 3. The standard operating procedure (SOP) manual to be supplied.
Annual Maintenance Contract	Minimum 2 years after warranty period of 2 Years in total 4 years
Technical Specification	Annexure – A
Tender Creation Date and Time	27.03.2026 and 04:00 p.m.
Bid Type	Two Bid System - Technical & Commercial



Earnest Money Deposit (EMD)	Nil with Bid Security Declaration (Annexure-B)
Financial Bid	Annexure – C
Manufacturing Authorization Form (MAF)	Annexure – D
Mandate Form	Annexure - E
Non-refundable Tender Processing fee (inclusive of GST @ 18%)	Rs. 590/-
Tender Closing Date and time	27.04.2026 and 03:00 p.m.
Technical Bid Open Date and time	04.05.2026 and 03.00 p.m.
Financial Bid Open Date and time	11.05.2026 and 03.00 p.m.

QUALIFICATION CONDITIONS

- Bidder should be authorized supplier/service provider of the quoted item/work and should submit the relevant documents/certificates.
- Bidder should have experience of supplying such items and will have to furnish details of previous supplies.

BID PRICE

- Bid must be valid for a period of three months from the closing date of tender.
- All duties, taxes and other levies including the transportation expenses are payable by the Supplier/Agencies/Company under the contract and shall be included in total price.

BID EVALUATION

- The purchase committee of VITCC will evaluate and compare bids that confirms to terms and conditions, specifications, and quality parameters.

DELIVERY PLACE

- Bidder has to supply and deliver the materials in requisite number at the office of Vellore Institute of Technology, Chennai – 600 127, Chengalpattu Dt, Tamil Nadu.

OTHER TERMS AND CONDITIONS

- No payment will be made for any damage of goods supplied.
- The purchase committee of VITCC reserves the right to reject the offer of one or all the tenderers without assigning the reason thereof.
- Bidder should submit the following details as Annexure while placing the bid,
 1. Manufacturer's specification sheet/catalogue
 2. Delivery period
 3. Payment detail
 4. Warranty detail
 5. Availability of after sales service (AMC)



INSTRUCTIONS FOR OFFLINE BID SUBMISSION

This tender document has been published on the <https://chennai.vit.ac.in/> portal for inviting the tenders from eligible Suppliers/Vendors.

OFFLINE SUBMISSION -- The bid should be submitted only in **OFFLINE**.

- a. The cover should contain all the prime eligibility documents along with fees towards the cost of the tender document and all pages of the tender document with the signature of the tenderer and it should be PVC/WAX sealed.
- b. The envelopes should be scripted at the top of the cover as **“NTTM – SUPPLY OF TECHNICAL TEXTILE MACHINERY AND INSTRUMENTS”**.
- c. The financial bid document should be removed from the tender document and covered with a sealed envelope with the name of the tenderer, superscripted at the top as **“FINANCIAL BID FOR NTTM – SUPPLY OF TECHNICAL TEXTILE MACHINERY AND INSTRUMENTS”**.
- d. The completed tender forms along with the enclosures and the sealed cover containing the financial bid should be submitted in ONE cover and addressed to

The Pro VC
Vellore Institute of Technology, Chennai
Vandalaur Kelambakkam Road
Chennai 600 126. Tamil Nadu, India

For further details, / queries contact:

Dr. Selvakumar A, Coordinator +91 63823 88622
Dr. Sivakumar. P, Co-coordinator +91 73587 82571

The sealed envelope should be submitted by Speed Post/Registered Post with acknowledgement due/courier (OR) in person at the reception of Vellore Institute of Technology, Chennai, Vandalaur Kelambakkam Road, Chennai 600 126 on or before the due date and time.

Technical Bids will be opened as per the schedule given on critical dates in the presence of bidders or their authorized representatives. If the opening date happens to be a closed day/holiday, the tender will be opened on the next working day. Only one authorised representative from the firm shall be allowed to participate in the opening of technical bids/price bids.

EARNEST MONEY DEPOSIT

- a. The EMD (2% of quoted amount) should be paid and enclosed with the Bid documents.
- b. EMD shall be deposited in the form of a Demand Draft drawn in favour of The Pro VC, Vellore Institute of Technology, Chennai,” / BANK GUARANTEE in favour of “The Pro VC, Vellore Institute of Technology, Chennai” issued by any Nationalized Bank valid for 210 days from the date of NIT.
- c. The DD/BG for the EMD amount in original should be attached to the Tender document.
- d. No other mode of payment for EMD will be accepted.
- e. Tenderer who are registered with NSIC/MSME authorities for the tendered service/item is exempted from the payment of EMD on the production of a self-attested copy of the certificate issued by NSIC/MSME.**
- f. The EMD will not carry any interest while it is in the custody of Vellore Institute of Technology, Chennai.
- g. The EMD will be refunded to the successful/unsuccessful tenderers after the finalisation of the Tender. The EMD paid in the form of BG will be returned to the successful tenderer on payment of SD, execution of the agreement, and finalisation of the Tender.
- h. The EMD will be refunded to the unsuccessful tenderer after the finalisation of the Tender.
- i. The EMD will be forfeited if the successful tenderer does not supply the TECHNICAL TEXTILE LABORATORY MODEL/PROTOTYPE MODEL MACHINERY & INSTRUMENTS DEDICATED TO ACADEMIC ACTIVITIES Machinery & Instruments within the stipulated time.
- j. The EMD will be forfeited if the tenderer withdraws the tender within the validity period of the bid.

SEARCHING FOR TENDER DOCUMENTS

Bidders can search for the tenders upon clicking <https://chennai.vit.ac.in/> scrolling on the institution web page and fashion school page (<https://chennai.vit.ac.in/fashion-technology-college-chennai/>).

PREPARATION OF BIDS

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bids. Any deviations from these may lead to rejection of the bids.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document.
4. The price bid format is given for ready reference only.
5. The price bid format in may also be downloaded from tender website.

SUBMISSION OF BIDS

1. Bidder should be in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. Bidders are requested to note that they should necessarily submit their financial bids.
3. Technical bid should not include any financial information. Technical bid containing financial information shall be declared non-responsive and shall be disqualified.
4. The offer/bid shall be submitted in two bid systems (i.e.) Technical bid and Price bid. The technical bid shall consist of all technical details along with commercial terms and conditions. Price bid also should be submitted.
5. Bidder should consider any addendum/corrigendum published on the tender document, on the relevant website, before submitting their bid.

ASSISTANCE TO BIDDERS

Any queries relating to tender document and the terms and conditions contained therein should be addressed to the tender inviting authority for a tender or the relevant contact person indicated in the tender. The email-id for the Help Desk is: rathinamoorthy.r@vit.ac.in (Mobile: +91 98949 89520) or selvakumar.a@vit.ac.in (Mobile: +91 63823 88622).



ACCEPTANCE AND REJECTION

VELLORE INSTITUTE OF TECHNOLOGY, CHENNAI reserves the right to accept/reject any or all tenders and accept the whole or any part of the tender without assigning any reason. A tender that does not fulfil any of the terms and conditions of the tender or with incomplete documents in any respect will be rejected summarily.

GENERAL INSTRUCTIONS TO THE BIDDERS

1. In the technical bids, the bidders are required to submit the necessary documents along with all annexures.
2. The enlistment of the vendors should be valid on the last date of submission of tenders.
3. Bidder must read the terms and conditions of tender carefully. He/She should only submit his tender if he considers himself eligible and he is in possession of all the documents required.
4. The Bidder should have a valid License/Registration, GSTIN No., PAN Number, Bank Account and registered office in India.
5. The Bidder should not have been blacklisted by any Govt. Dept./Semi-Govt./Dept. or any other organization.
6. Information regarding experience in the Supply & Installation of the same/similar Machinery & Instruments/machinery in India. Documentary Evidence to be supported by Purchase Orders and Project/installation completion certificates.
7. Bidders shall have sufficient manufacturing capacity /tie-ups and should have the after-sales support infrastructure.
8. **The rates quoted shall be inclusive of charges such as Insurance, transportation, installation, and training for the staff and all other taxes (excluding GST). Nothing extra shall be paid over the quoted rates.**

EVALUATION CRITERIA AND FINAL SELECTION

- 1) The committee constituted by the Pro VC, VELLORE INSTITUTE OF TECHNOLOGY, CHENNAI will examine the technical documents and decide the suitability as per the requirements of VELLORE INSTITUTE OF TECHNOLOGY, CHENNAI and the terms and conditions of the tender. Only the technical bids of the firms, which meet the qualification criteria, would be taken up for detailed evaluation.

- 2) The technical committee will visit to verify the capacity and capability of the bidders to assess the performance of similar Machinery & Instruments/machinery supplied by them.
- 3) Selection of the bidders shall be based on a weighted criteria system to be derived from the submitted tender documents, experience etc., In the case of non-fulfilment of minimum pre-qualification criteria of the technical bid, the bid of the respective bidder shall be rejected. The competent authority will decide regarding the selection of Contractors.

SECURITY DEPOSIT

- 1) The successful Bidder including NSIC/MSME registered firms should remit a **Security Deposit equivalent to 10 % of the awarded amount for the Machinery & Instruments** supplied for One year within five days from the date of receipt of the communication by the Bidder.
- 2) This security deposit is payable in the form of a Term Deposit Receipt (TDR) / Bank Guarantee issued by a Nationalized / Scheduled Bank and it should be for twelve months. Failure to pay the security deposit within the specified time will entail the forfeiture of EMD and also the rejection of the tender.
- 3) The security deposit will not carry any interest while it is in the custody of
VELLORE INSTITUTE OF TECHNOLOGY, CHENNAI.
- 4) The Security deposit will be returned **after 12 months after the successful completion of the supply, installation, and training to the staff** and there is no liability on the part of the Bidder to VELLORE INSTITUTE OF TECHNOLOGY, CHENNAI.
- 5) The Security deposit will be forfeited in the following circumstances.
 - a. In case any document is found false / forged at any stage, the Security deposit will be forfeited.
 - b. If the contract is terminated by the VELLORE INSTITUTE OF TECHNOLOGY, CHENNAI due to the supply of poor quality Machinery & Instruments or negligence/misbehavior / bad act of the contractor / his personnel or non-observing of the provisions stipulated in the contract, the Security deposit shall be forfeited.
 - c. If the contractor is found violating any law/rule related to the supply of the Machinery & Instruments and a report in this regard is received from the competent authority indicating the contractor for violation of any law/rule, the security deposit shall be forfeited without prejudice to any other action as per provisions of the contract.
 - d. If the contractor fails to supply the Machinery & Instruments within the time limit specified, the penalty for delay shall be recovered from the Security deposit.
 - e. The assessment of recoveries made by the Pro VC, VELLORE INSTITUTE OF TECHNOLOGY, CHENNAI shall be final and binding on the contractor.

AGREEMENT:

- a. The successful tenderer will be required to execute an agreement in a Non- judicial stamp paper of appropriate value within the time frame stipulated by
- b. VELLORE INSTITUTE OF TECHNOLOGY, CHENNAI,
- c. The VELLORE INSTITUTE OF TECHNOLOGY, CHENNAI ,reserves the right to add/delete/modify the clauses in the agreement.
- d. Failure of the successful bidder to comply with this requirement shall constitute sufficient ground for the annulment of the award and forfeiture of the bid security (EMD) in which event the VELLORE INSTITUTE OF TECHNOLOGY, CHENNAI may make the award to any other bidder, at the discretion of VELLORE INSTITUTE OF TECHNOLOGY, CHENNAI or call for new bids.

PERIOD OF CONTRACT:

- a. The supply of the Machinery & Instruments should be completed within 60 days from the date of issue of the purchase order.
- b. Extension/non-extension will be the sole discretion of the authority and the Contractors cannot assume extension as their right.

TERMINATION OF CONTRACT:

- a. The competent authority reserves the right to terminate the contract at any time without assigning any reason if it appears to the authority at any point of time that the services based on the quality of the machinery & Instruments
- b. At any time during the period of the contract, if it comes to the notice of the
- c. VELLORE INSTITUTE OF TECHNOLOGY, CHENNAI that the contractor has misled this office by way of giving false/incorrect information which has been material in the award of the contract, the contract shall be liable to termination without any notice besides other legal action as per law. Further, in case of any breach, the contract can be terminated without any notice.

SPECIAL TERMS & CONDITIONS

- a. The contractor shall take all precautionary measures to avoid any damage to adjoining property while installing the Machinery & Instruments. All necessary arrangements shall be made at his own cost.
- b. VELLORE INSTITUTE OF TECHNOLOGY, CHENNAI reserves the right to make any change, omission, additions (or) alterations to the original specifications of the Machinery & Instruments. Such changes, omissions, and substitutions shall be deemed to have been formed as work included in the original tender and the contractor shall be bound to carry out the work/adhere to the supply order.
- c. **The Period of warranty for the Machinery & Instruments will be for two Years.**
- d. The Contractor shall extend Post Supply Support to the Institute in maintaining the Machinery & Instruments.

TECHNICAL SPECIFICATION

S. No	Name of the TEXTILE LABORATORY MACHINERY & INSTRUMENTS	Specification
1.	Seam Fatigue Tester	<p>A two-station bench-top machine is used to evaluate the strength of sewn seams in various materials, including sportswear fabrics, regular apparel fabrics, industrial fabrics, leather, and vinyl. One or two stations can be tested at a time.</p> <p>It should meet the international standards such as ASTM, ISO, DIN, FORD BN 106-02, GMV 3405, Nissan M-0154, SAE J1531 Toyota TSL5101G section 3.7 and OEM standards.</p>
2.	Coating and Laminating Machine	<p>Substrate : All kind of Fabrics: woven, nonwoven & certain knits Matrix: All kinds of water based, solvent based, PVC, silicon based, rubber based etc Substrate Size : A3 mm Sample Size : 300 X 280 mm Coating Head : Knife On roll & Knife On Air Arrangement Dryer : Electrical Heated max temp 250 C Required Power : 10 KW approx Type : Lab model</p>



Annexure B

(To be submitted by bidder on its Company Letterhead)

It is here by submitted that if I/We(Name of bidder/firm/company) withdraw or modify the bids during period of validity, or if I/We..... (Name of bidder/firm/company) are awarded the contract and I/We.....(Name of bidder/firm/company) fail to sign the contract or to submit a performance security before the deadline defined in the tender documents, I/We.....
.....(Name of bidder/firm/company) will be suspended to take part in VITCC's tendering process for the period of two years from the date of occurrence of the above mentioned default.”

Date :

Authorized Signatory

FINANCIAL BID

(“FINANCIAL BID FOR NTTM – SUPPLY OF TECHNICAL TEXTILE MACHINERY AND INSTRUMENTS”)

Sl. No.	Name of the TECHNICAL TEXTILE MACHINERY & INSTRUMENTS	(in Figures)	(in Words)
1.			
2.			
3.			
4.			

Signature of Tenderer/Authorized Signatory :

Name of the Tenderer :

Seal of the Tenderer :

Address :

Note: -

(if there is any discrepancy in figures and words in the quote, the rate quoted in words shall prevail)



Annexure D

**ORIGINAL MACHINERY & INSTRUMENTS MANUFACTURER (OEM)
Manufacturing Authorization Form (MAF)
(On Letter Head of Manufacturer)**

Ref. No:

Date:

To

**The Pro VC
Vellore Institute of Technology, Chennai
Vandalaur Kelambakkam Road
Chennai 600 126**

We manufacturers of Original Machinery & Instruments at do hereby authorize (M/s. Name and address of the agent) to submit an offer against the Tender for the supply of (Name of the Machinery & Instruments) _____

M/s. _____ is authorised to submit the bid and conclude the contract regarding business.

We hereby extend our full guarantee and warranty for the goods offered by the above firm. The dealer is associated with us from the period to

Yours faithfully,

(Signature)

Name and seal of the Manufacturer.

MANDATE FORM

ELECTRONIC CLEARING SERVICE (CREDIT CLEARING)/REAL TIME GROSS SETTLEMENT (RTGS) FACILITY FOR RECEIVING PAYMENTS

DETAILS OF ACCOUNT HOLDER:-

NAME OF THE ACCOUNT HOLDER	
COMPLETE CONTACT ADDRESS	
TELEPHONE NUMBER/ E-MAIL	
GST Number	
PAC Card Number	

BANK ACCOUNT DETAILS:

BANK NAME	
BRANCH NAME WITH COMPLETE ADDRESS	
TELEPHONE NUMBER AND E-MAIL	Bank Ph. No : E-mail :
IFSC CODE	
IS THE BRANCH ALSO NEFT ENABLED	YES / NO
TYPE OF BANK ACCOUNT (SB/CURRENT)	SAVINGS ACCOUNT / CURRENT ACCOUNT
BANK ACCOUNT NUMBER	
MICR CODE OF THE BANK	