



Office of the Ladies Hostel

CODE OF CONDUCT

SL. NO.	VIOLATION	ACTION TO BE TAKEN*
1.	Attendance	1st Time Defaulters : Warning 2nd Time Defaulters : Outing Cancellation for 15 days On Repetition: Outing Cancellation for one semester.
2.	Entering Campus Gate/ Hostel Block Gate without ID Card	Penalty of Rs.100/-
3.	Giving false Information during Enquiry for misconduct	Outing Cancellation for three months
4.	Late coming	1st Time : Penalty of Rs.100/- 2nd Time : Penalty of Rs.200/- On Repetition : Penalty of Rs.500/- + Outing Cancellation for one month
5.	Possession / Using of Electrical appliances inside Hostel room	Penalty of Rs.500/- + Confiscation of electrical appliances + No Priority in hostel room Counselling.
6.	Smoking	1st Time : Fine of Rs.3000/- + Community Service (Participate in Anti-Smoking Campaign + Social Services) + Counselling. On Repetition : No Priority in hostel room Counselling.
7.	Absent without obtaining leave (AWOL)	1st Time : Penalty of Rs.3000/- On Repetition : Penalty of Rs.5000/- + No Priority in hostel room Counselling
8.	Celebration of Birthday /any kind of party in the hostel by disturbing the peaceful environment during Silence hours(9.00pm to 6.00am)	1st Time : Penalty of Rs. 3000/- to each participant. 2nd Time : Penalty of Rs.5000/- On Repetition : Two weeks suspension from classes.
9.	Bringing /Allowing any Day Scholar / Day Boarder / Non-VITian inside the hostel	1st Time : Penalty of Rs. 5,000/- On Repetition : One week suspension from classes + Outing Cancellation for one week.

10.	Damaging the University's Property	Penalty of Rs. 5000/- + Payment of three times the cost of damage (Social Services).
11.	Fighting/Slander/Quarrelling resulting in a) Minor Injury	a) 1st Time: Outing Cancellation for one month + (Social Services). On Repetition: Outing Cancellation for three months
	Fighting/Slander/Quarrelling resulting in b) Major Injury	b) Expulsion from the University + (Social Services).
12.	Alcohol: a) Coming in Drunken State (or) Inducing others to consume alcohol	1st Time: Suspension for One Semester from the University On Repetition: Suspension for One Year from the University
	b) Bringing or Possession of alcohol (even empty alcohol bottles) in campus (or) Drinking alcohol inside the campus	b) 1st Time: Suspension for One Year from the University On Repetition: Suspension for Two Years from the University
13.	Stealing / Theft	Suspension for One Year from the University
14.	Any kind of Cyber Crime / Defaming VIT University's name in any manner	Expulsion from the University
15.	Forgery / Multilevel Marketing / Gambling	Expulsion from the University
16.	Ragging / Harassment of fellow students in any manner	Expulsion from the University
17.	Drugs / Substance Abuse	Expulsion from the University

* In addition to the penalties, students should also be involved in social activities (serving in the orphanages, old age homes), students welfare activities and NSS based on the nature of violation.

Note:

1. All violations will be reported to the parents.
2. A record of Violations will be maintained in the students' personal file.
3. Students involved in major violations will lose privileges such as scholarship and placement services.
4. All penalties need to be paid as donation to charity organisations (as specified in the order).

Assistant Director – Ladies Hostel