



**VIT**<sup>®</sup>  
**CHENNAI**  
Vellore Institute of Technology  
(Deemed to be University under section 3 of UGC Act, 1956)

## General Instructions to the selected candidates for the July 2024 Research Admission, VIT Chennai.

1. You are required to make the **online** payment of a fee of **Rs.43,000/-** ( Annual Tuition fee of Rs.40,000 plus a one-time caution deposit of Rs.3000/-) on or before **30<sup>th</sup> June 2024 (Sunday)**, after completing the guide selection as described from point #2 onwards.
2. You are advised to look into the research credentials of eligible guides in the school to where you applied for the admission. You can also choose the guide from research centre related to your field of interest. You can access these details with the following link: <https://chennai.vit.ac.in/schools-centres-list-research-guides>
3. You are advised to contact the faculty member (listed in the above link) through email and get his/her consent for guiding you. This will make the process smooth.
4. You can use the **GUIDE - SELECTION PANEL** to select the faculty as your guide and submit for further process. The link will be available and enabled on the VIT Chennai website from **1<sup>st</sup> June 2024**.
5. Now, your proposed guide will either accept or decline. If the guide accepts, the request will go to the Dean of the School. Once the Dean approves it, the request will come to Dean, Academic Research, for final approval. If your request gets rejected by the guide/School Dean/Research Dean, for any reason, you will be notified through email, and you can choose another guide by the same procedure. **However, be reminded that the said procedure in getting attached to a guide should be done before 24<sup>th</sup> June 2024 (Monday).**

**There after the invoice for online fee payment will be generated and you can pay online before 30<sup>th</sup> June 2024 (Sunday).** If you fail to pay the payment before the deadline, this provisional admission offer will stand cancelled automatically. No more extension will be given.

6. All the applicants selected for Ph.D. will be appointed as Teaching cum Research Assistant (TRA) for a period of three years and during this period, they will get a fellowship as given below

### Research Fellowship (Ph.D)

VIT Fellowship	GATE Qualified (Above 60 Percentile)	Others
First year	₹ 31,000	₹ 25,000
Second year	₹ 35,000	₹ 31,000
Third year	₹ 35,000	₹ 31,000

## Research Fellowship (Direct Ph.D)

VIT Fellowship	GATE Qualified (Above 60 Percentile)	Others
First Two years	₹ 21,000	₹ 16,000
Third and Fourth year	₹ 30,000	₹ 25,000

The fellowship will be given only after you physically report to the institute i.e **15<sup>th</sup> July 2024** and submit the necessary documents.

7. **Certificates/Documents in Original along with one set of photocopies to be submitted at VOC Auditorium, 5th Floor, Admin Block, VIT Chennai on 15<sup>th</sup> July 2024 (Monday) between 10.00 AM and to 04.00 PM**
  - i. Marks List-X (Copy)
  - ii. Marks List- HSC /+2 (Copy)
  - iii. UG Provisional Certificate and Mark sheet -Year wise / Semester wise or Consolidated Marks sheet (Copy)
  - iv. PG Degree / Provisional Certificate and Mark sheet –Year-wise / Semester wise or Consolidated Marks sheet (Original)
  - v. Copy of NET/UGC/GATE Score card (if Qualified)
  - vi. Transfer Certificate/Migration Certificate/ College Leaving Certificate. (Original)
  - vii. Nativity certificate for North and Eastern States of India.
  - viii. Aadhaar Card (Copy)
  - ix. Bank passbook first page with details (Copy)
  - x. Recent passport size photo colour – 2 Nos.
  - xi. Paid Tuition fee receipt.
8. Meanwhile, after securing the admission, you are advised to keep in touch with your guide on a daily basis and carry out the work as suggested by your guide despite being away.
9. Once a guide is allotted, the request for change of guide is not possible thereafter.
10. Change of category from Internal Full Time (IFT) to External Part Time (EPT) is not allowed.
11. At any cost, change of campus is not allowed.